

**MINISTRY OF COMMUNICATIONS**

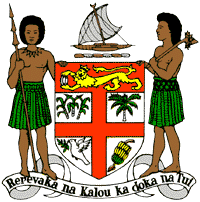
**APPLICATION FORM**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Position Applied For: | | | Vacancy or Reference Number: | | |
| Title: | Surname/Family Name: | | | | |
| Given Names: | | | | | |
| Date of Birth: | | | | | |
| Postal Address:  Residential Address:  *(If different than postal)*  Email address: | | | | | |
| Home: | | Mobile: | | | |
| Phone (alternate): | | Are you a Fijian Citizen | | Yes | No |
| Gender information is gathered for statistical purposes only & not for assessment purpose. | | Male | | Female | |
| **Referee Details (please include only referees who can comment on your work experience)** | | **Contact Details** | | | |
| Name:  Organisation:  Position: | | Phone:  Email:  Relationship: | | | |
| Name:  Organisation:  Position: | | Phone:  Email:  Relationship: | | | |
| Name:  Organisation:  Position: | | Phone:  Email:  Relationship: | | | |

**Please ensure you attach your current Curriculum Vitae explaining your suitability for the position**

I certify the above details are true and correct and that I am a genuine applicant for the identified position

Signature: ………………………………………… Date:………………………………



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**DECLARATION AND AUTHORISATION:**

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(Full name: first or given names and family or surname)*

of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(Full residential address)*

Being an applicant for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ position in the Ministry of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ declare that:

* I have not been convicted of any criminal offences *(for these purposes do not count any infringement offences, e.g., parking or speeding offences, as they do not result in a conviction being entered against you)*

**I acknowledge that if appointed, I will have to provide a recent police clearance before taking up duty.**

* I have not been the subject of any disciplinary action by any employer or professional body in Fiji or overseas, nor are there any unresolved complaints against me

**OR**

Details of disciplinary action or unresolved complaints against me are as follows

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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* I have not been made bankrupt, entered into a composition with my creditors, or been disqualified as a director.
* I know of no other matter which might affect my credibility in office.
* I understand and consent to my application form, my curriculum vitae and any other material supplied being held by the Ministry of \_\_\_\_\_\_\_\_\_\_\_ being used to assess whether I may be employed in the Fijian Civil Service.
* I authorise the Fijian Government to make suitable enquiries to verify the information supplied in my application.
* I understand that a false declaration on this form will invalidate my application and may result in further legal action being taken against me.

Signature of Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_